Open Positions Announcement

The Department of Multicultural Services is a staff within the Division of Student Affairs at Texas A&M University. The department goals are to assist underrepresented students transitioning to Texas A&M, while providing academic and educational services for all students. This is accomplished by providing programs, services, and leadership opportunities that inform, educate, engage, challenge, and enhance student development and global perspectives. As the department harnesses the power of inclusion, providing students, faculty, and staff a university experience rich in perspectives and opportunities, the department is seeking self-motivated applicants to join the dynamic team. (http://dms.tamu.edu)

Associate Director (Position Number: S00419FY16)

The Associate Director assists with all aspects of departmental daily operations and administration, maintaining responsibility for major department functions, providing leadership and oversight in the absence of the Director, directly supervising several professional staff, assisting with department-wide and functional area strategic planning, assessment, risk mitigation, and marketing, monitoring budgets and controlling expenses and assuring compliance with all standards, policies and procedures. The Associate Director is responsible for oversight of the development, implementation, coordination and evaluation of department programs that foster learning and broaden global perspectives, while ensuring goals are consistent with departmental and university mission. The preference for this position is a Doctorate in Ethnic Studies, Counseling and Student Development, Sociology or related area, with eight or more years of progressively responsible professional student services experience in diversity and inclusion programming and services, managing office operations responsibly, making key administrative decisions, supervising multiple professional, associate, and student staff simultaneously, overseeing and providing vision and direction for a unit, strategic planning and establishing performance goals and measures, preparing budgets and controlling expenses, communications and marketing, formulating and implementing policies and procedures, coordinating diversity and inclusion initiatives, developing and implementing programs in collaboration with academic partners, implementing compliance standards, policies and procedures and developing and administering assessment strategies. Salary Range: $68,000 to $72,000 plus benefits.
Student Development Specialist II *(Position Number: S00420FY16)*

The Student Development Specialist II position has a focus on the engagement of Asian American students through academic, professional and personal development initiatives, including Asian/Pacific Islander programming, Asian/Pacific Islander cultural support, and Asian American leadership and identity development. The position will work with both staff and students to develop, coordinate, foster, and assess within the needs for alignment with the mission and goals of Multicultural Services, the Division of Student Affairs, and Texas A&M University. The position is part of the Student Engagement functional area, which has the responsibility for providing a relevant and well-researched comprehensive support system of innovative and collaborative programming to enhance the collegiate experiences of Asian American, Black/African American, and Hispanic/Latino students. Salary Range: $33,000 to $38,000 plus benefits.

Student Development Specialist III *(Upcoming Posting)*

The Program Coordinator will focus on developing, conducting and evaluating innovative diversity education and inclusion programs and initiatives for the campus community. The position is dedicated to infusing the Texas A&M core value of Respect through facilitating workshops, coordinating student dialogues, and instructing courses for students and student organizations. The position requires a Master’s degree, with a preference for concentrations in Ethnic Studies, Counseling and Student Development, Sociology or related area, with three years of experience coordinating and facilitating diversity training or social justice education, developing curriculum and instructing courses, and infusing diversity education throughout the campus community. Salary Range: $38,000 to $41,000 plus benefits.

Applications

Interested professionals should apply online at [http://jobpath.tamu.edu](http://jobpath.tamu.edu) on the Texas A&M University job site for their position of interest. The review of applications will be ongoing until positions are filled.

For more information contact:

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