



**NCORE 2019 Cancellation / Refund / Substitution Policy:**

- All cancellation / refund requests made by May 1<sup>st</sup> (11:59 PM Central Standard Time) will be made less a \$100.00 service and processing fee. Notification must be made through email to [ncore@ou.edu](mailto:ncore@ou.edu).
- All cancellation / refund requests after May 1<sup>st</sup>, 2019, will receive a refund of the amount paid less a \$250.00 service and processing fee. Notification must be made through email to [ncore@ou.edu](mailto:ncore@ou.edu).
- No refund amount will be granted for no-shows.

Registration **may** be transferred to a substitute delegate (with no additional charge).

Registration **may not** be transferred to a future NCORE.

In the unlikely event the conference is cancelled, NCORE will refund 100% of the registration fees paid.

**OTHER:**

Refunds will not be offered because of weather.