

Counselor

Indiana University Student Health Center

The Indiana University Division of Student Affairs is focused on building a strong foundation to ensure every student's IU experience is positive, safe, healthy, and meaningful. The Division of Student Affairs staff and 19 departments aim to help students navigate their time at IU, providing the tools they need to be successful in school and after graduation. Students are our priority and their health, safety, and overall well-being are our core mission.

Indiana University's Counseling and Psychological Services (CAPS), a department within the Division of Student Affairs and integrated within IU's Health Center is a diverse interdisciplinary team located in beautiful Bloomington, Indiana, a welcoming college town surrounded by hills, forests, lakes, biking and hiking trails. There are diverse cultural events, a broad array of food, restaurants, and people from across the country and the world.

Job Summary:

Department-Specific Responsibilities:

- The Mental Health Counselor role involves the delivery of clinical services to IU students through Counseling and Psychological Services (CAPS).
- Clinical services include individual, couples, group, and crisis counseling.
- Assists with reducing stigma associated with mental health services that create barriers for underserved and marginalized communities.
- Collaborates with members of CAPS' multi-disciplinary staff.
- Serves on after-hours crisis response teams on an as needed basis, in the event of larger scale campus crises.
- Delivers outreach programs, as needed.
- The Counselor's work in all these domains is expected to be culturally competent / informed and consistent with the learning objectives of the Division of Student Services. This role may involve the supervision of a master's level mental health student in one of the mental health disciplines.

General Responsibilities:

- Conducts individual intake assessments.
- Provides direct clinical mental health services to individuals, groups, and couples.
- Manages individual caseload so as to be able to incorporate new clients in an ongoing manner.
- Maintains accurate, timely clinical notes, following Quality Improvement committee standards.
- Adheres to relevant ethical and legal standards of HIPAA, relevant professional bodies, state boards.
- Consults with and refers to other professionals when appropriate (e.g. psychiatrists, medical providers, and dietitians).

- Utilizes evidence-based clinical interventions and, as appropriate, document in clinical notes.
- Serves on emergency response teams.
- Participates in active educational outreach programs.
- May supervise Master's level mental health students

QUALIFICATIONS

Minimum Qualifications:

EDUCATION

Required

- Master's degree in a relevant mental health area from an accredited program.

WORK EXPERIENCE

Required

- 4 years of post-degree experience.

LICENSES AND CERTIFICATES

Required

- Licensed Clinical Social Worker in the state of Indiana or license eligible upon hire.
- Licensed Mental Health Counselor in the state of Indiana or license eligible upon hire.

SKILLS

- Proficient communication skills.
- Maintains a high degree of professionalism.
- Demonstrated time management and priority setting skills.
- Demonstrates a high commitment to quality.
- Possesses flexibility to work in a fast paced, dynamic environment.
- Seeks to acquire knowledge in area of specialty.
- Highly thorough and dependable.
- Demonstrates a high level of accuracy, even under pressure.
- Possesses a high degree of initiative.
- Ability to influence internal and/or external constituents.

Desired Qualifications

- Experience with electronic medical records (EMR).

Working Conditions/Demands:

This role requires sedentary work as well as extended durations of moving about the workplace. It requires the ability to move objects and equipment weighing up to 25 pounds, and the ability to discern between various objects and devices and to position patients. The person in this role must be able to perform the essential functions with or without an accommodation.

APPLY

https://hrms.indiana.edu/psp/PH1PRD_PUB/EMPLOYEE/HRMS_PUB/c/HRS_HRAM_FL.HRS.CG_SEARCH_FL.GBL?Page=HRS_APP_JBPST_FL&Action=U&SiteId=1&FOCUS=Applicant&JobOpeningId=296853&PostingSeq=1

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